

Junction City Village Board Meeting

Junction City Village Hall, 972 Main Street, Junction City, WI 54443

Monday, August 11, 2025 --- 7:00 p.m.

junctioncitywisconsin.gov

Members

Present: President Peter Mallek, Trustees Alex Peden, John Spredda, Craig Vitort and Brad Wiernik

Also

Present: Nancy Steuck, Judy Moscinski, Tammy Tortorier, Barb and Jim Vitort, Pat Birkebak, Eddie Brittain

CALL TO ORDER/ PLEDGE OF ALLEGIANCE /ROLL CALL

President Peter Mallek called the meeting to order, and the pledge of allegiance was recited.

PERSONS WISHING TO ADDRESS THE VILLAGE BOARD

Consideration and Possible Action on the Following:

CONSIDERATION AND POSSIBLE ACTION ON THE MINUTES OF THE PREVIOUS VILLAGE BOARD MEETINGS

– Regular Board meeting of July 14, 2025

– Special Village Board meeting of July 22, 2025

Brad Wiernik **moved**, seconded by Alex Peden to approve the minutes from the regular board meeting of July 14, 2025, and the special village board meeting of July 22, 2025.

Ayes all, nays none; motion carried.

ENGINEER UPDATE

President Mallek asked the board to review what Tia McCarthy from CBS Squared provided as the timeline for the utility projects:

WWTP Upgrade

- a. Expecting paperwork to finalize for land acquisition this week.
- b. **Sharing signed paperwork (with property boundary information) will trigger CBS to reengage our design team.** Several months needed to finalize plans and pull application together
- c. Plan to apply for CDBG (**May 2026**) and CWF (Sept 2026)
- d. Construction anticipated 2027

2.Sanitary Sewer Lining & Replacement

- a. Submit full DNR-CWF application in September 2025 – CBS assembling
- b. Village like to construct in 2026

3. **Water Tower Recoating** – submitted to DNR-SDWLP
- a. Wait for SDWLP funding package results before bidding, expected fall/winter 2025
 - b. Target Q1 bid with summer construction in 2026
 - c. Had existing contract for construction oversight with third party that will need to be updated/restarted

4. **Water Main Loop & New Sample Location** – submitted to DNR-SDWLP
- a. Wait for SDWLP funding package results before bidding, expected fall/winter 2025
 - b. Target Q1 bid with summer construction in 2026

-land acquisition –Raber, Dye for WWTP Expansion/Rutzen Survey

Craig Vitort **moved**, seconded by John Spredda, to approve getting a survey done and complete the land acquisition from Raber and Dye for the WWTP expansion project.

Ayes all, nays none; motion carried.

-rehabilitation of well #6

President Mallek has asked Andy Jacque, Water Quality Investigations, to provide the Village an updated budget to bring well #6 back online.

APPROVAL OF LICENSE APPLICATIONS

No license applications.

REQUEST FOR ANNEXATION - JAMES VITORT

Barb and Jim Vitort were present asking the Village to annex their 26-acre parcel into the Village of Junction City. The Village could at this time also annex well #7 which the 2-acre parcel was purchased from the Vitort's when the well was put in operation. The application process was discussed along with sharing of the cost of filing the application with the Village for the annexations. McDonald Title Company suggested getting a title search done on the Vitort parcel. The reroute of Hy 10 splits the 26-acre parcel and Hy 10 will need to be part of the annexation description.

Craig Vitort **moved**, seconded by Alex Peden, to proceed with the annexation request from Jim and Barb Vitort at this time and to annex well #7 along with their annexation request.

Ayes all, nays none; motion carried.

REPORT OF THE PARK BOARD COMMITTEE

No park board committee meeting.

President Mallek reported that the Village is pursuing getting the new playground equipment installed in the park. Inquiries have been made about liability on the part of the village installing the equipment vs. getting the company technicians to do it.

REPORT OF THE PUBLIC PROTECTION COMMITTEE

No recent meeting.

BUILDING PERMIT APPLICATIONS

No building permit applications.

REPORT OF THE WATER/SEWER UTILITIES

John Spreda reported that there was a lightning strike at the reservoir on Saturday, August 9th that affected the well meters which will need repairs at this time.

John stated that the new street signs are being installed when time permits.

The board discussed getting rain gutters installed on the back wall of the village hall. Quotes will be obtained.

TRANSFER OF FUNDS FROM LITTLE LEAGUE ACCOUNT TO THE VILLAGE PARK FUND

Tammy Tortorier was present (sister of Mickey Slowinski) stating she received a notice from a bank about a 12-month dormant account of the Little League that Mickey Slowinski was an account signer for the account along with another Little League member. She can't access the account on behalf of Mickey and wanted the Village to be aware of the account and the process needed to transfer the money out of the account. The other account signer will be contacted to work with Tammy and Nancy Steuck to transfer the account money into the Park Improvement account. The Village Board thanked Tammy for bringing this to the attention of the Village.

REPORT OF THE PLANNING COMMISSION—re: Village Comprehensive Plan

President Mallek referred to a letter from the North Central Planning Commission that proposes they could do the update to the Village's Comprehensive Plan for \$7500.00. The Board feels that we'll wait and get direction and help from Portage County to complete the update.

TREASURER'S REPORT

Brad Wiernik **moved**, seconded by Alex Peden, to approve and place on file the Treasurer's report given by Nancy Steuck.

Ayes all, nays none; motion carried.

PRESIDENT'S REPORT

– WI Towns Association meeting in the Town of New Hope, Monday, July 28, 2025

President Mallek reported on the Wisconsin Towns Association meeting held in the Town of New Hope on July 28th.

CLERK'S REPORT

No update at this time.

ANNOUNCEMENTS

No announcements.

COMMUNITY PICNIC UPDATE

Nancy Steuck reported that final assessment payments are being received and a final report will be available soon.

PAYMENT OF BILLS

Alex Peden **moved**, seconded by Brad Wiernik, to approve and pay the bills presented at tonight's meeting.

Ayes all, nays none; motion carried.

ADJOURNMENT

John Spreda **moved**, seconded by Brad Wiernik, to adjourn the meeting.

Ayes all, nays none; motion carried. 8:35 p.m.