

Junction City Village Board Meeting

Junction City Village Hall, 972 Main Street, Junction City, WI 54443

Monday, December 8, 2025 --- 7:00 p.m.

junctioncitywisconsin.gov

Members

Present: President Peter Mallek, Trustees Alex Peden, Craig Vitort, John Spreda and Brad Wiernik

Also

Present: Tamara Peden, Fred Metzler, Nancy Steuck, Judy Moscinski, Pat Birkebak, Eddie Brittain, Vicky Nellessen and Brett Jarman from the Humane Society of Portage County, Steve Martens

CALL TO ORDER/ PLEDGE OF ALLEGIANCE /ROLL CALL

President Peter Mallek called the meeting to order, and the pledge of allegiance was recited.

PEOPLE WISHING TO ADDRESS THE VILLAGE BOARD

Judy Moscinski asked if anything can be done about the couch out on the curb on Chapley Avenue? It's been there for ages. President Mallek will see what can be done about it.

Consideration and Possible Action on the Following:

CONSIDERATION AND POSSIBLE ACTION ON THE MINUTES OF THE PREVIOUS VILLAGE BOARD MEETINGS

- **Regular Board meeting of November 10, 2025**
- **Special Board Meeting of November 19, 2025**

Brad Wiernik **moved**, seconded by Alex Peden to approve the minutes of the regular board meeting of November 10, 2025, and the special board meeting of November 19, 2025.

Ayes all, nays none; motion carried.

ENGINEER UPDATE

- **rehabilitation of well #6**

No update from CBS Squared.

HUMANE SOCIETY OF PORTAGE COUNTY

Vicky Nellessen and Brett Jarman from the Humane Society of Portage County were present to review the 2025 Animal Control report to the Village.

PUBLIC HEARING THE GENERAL LOCAL MUNICIPAL BUDGET FOR 2026

President Mallek declared the public hearing open for the general local municipal budget for 2026.

There were no questions on the 2026 budget.

RESOLUTION ADOPTING THE BUDGET FOR THE VILLAGE OF JUNCTION CITY FOR THE YEAR 2026

Brad Wiernik **moved**, seconded by John Spreda, to adopt the budget for the Village of Junction City for the year 2026.

Ayes all, nays none; motion carried.

ELECTION OFFICIALS FOR THE 2026-2027 ELECTION CYCLE

Alex Peden **moved**, seconded by Brad Wiernik to approve the election officials for the 2026-27 election cycle.

Ayes all, nays none; motion carried.

APPROVAL OF LICENSE APPLICATIONS

Brad Wiernik **moved**, seconded by Craig Vitort, to approve the license applications of Sarah Gayton and Tasha Zellner for Fuel On.

Ayes all, nays none; motion carried.

REPORT OF THE PARK BOARD COMMITTEE

The Park Board may be having a reorganizational meeting at the end of December or early in January.

REPORT OF THE PUBLIC PROTECTION COMMITTEE

No recent meeting.

BUILDING PERMIT APPLICATIONS

No building permit applications.

REPORT OF THE WATER/SEWER UTILITIES

Fred Metzler reported that we had a non-compliance violation last month at the WWTP and it was reported to the DNR.

John Spreda reported that everything is going well at the water utility.

Discussion was held on the signage at the new Village Hall. We received quotes for the sign in front of the village hall and for adding the population on the Village of Junction City signs

previously and no action was taken. It was determined that the panels for the sign need to be replaced.

Brad Wiernik **moved**, seconded by Craig Vitort, to approve the quote from Tony and Amber Distasio for the lettering on the village sign at the new village hall and the population number on the Junction City signs.

Ayes all, nays none; motion carried.

W SECOND STREET EXTENSION TO MORTON AVENUE

President Mallek asked the board to consider extending W Second Street to Morton Avenue in light of a recent fire that was on a dead-end road and it was a bottle neck situation for emergency vehicles to access the fire location. Fire equipment would have difficulty getting to the properties along W Second Street or the New Hope Church if they come in or leave from another street and that would be Morton Avenue. Traffic from the church could use Morton Avenue, which would be a better option than leaving via Kramer Avenue.

The board was in agreement to pursue the street extension and to approach the New Hope Church to get their input on the street.

ANIMAL CONTROL CONTRACT FOR 2026

Alex Peden **moved**, seconded by Craig Vitort, to approve a one-year contract with the Humane Society of Portage County.

Ayes all, nays none; motion carried.

REPORT OF THE PLANNING COMMISSION—re: Village Comprehensive Plan

The Village is waiting on material from Portage County Planner Kristen Johnson.

TREASURER'S REPORT

John Spreda **moved**, seconded by Alex Peden, to approve the Treasurer's report and place it on file.

Ayes all, nays none; motion carried.

PRESIDENT'S REPORT

■ **WI Towns Association meeting in the Town of Linwood, Monday, November 17, 2025**

President Mallek reported on the meeting held in the Town of Linwood.

■ **Vitort annexation update**

The Village and the town of Carson just received the Annexation Review Questionnaire today and we'll be filling it out tomorrow and will return the completed questionnaire to the Department of Administration Municipal Boundary Review. The yearly tax on the Vitort parcel

is \$120.67 for 2025 and we need to pay 5 years of taxes to the Town of Carson in the amount of \$603.35 for the 5 years.

CLERK'S REPORT

Clerk Betty Bruski Mallek reported that election officials will be attending election training in Portage County in January for re-certification for the 2026-27 elections.

PAYMENT OF BILLS

Alex Peden **moved**, seconded by Brad Wiernik, to approve and pay the bills presented at tonight's meeting.

Ayes all, nays none; motion carried.

ADJOURNMENT

Brad Wiernik **moved**, seconded by Craig Vitort, to adjourn the meeting.

Ayes all, nays none; motion carried. 9:10 p.m.